

**Maryland Recyclers Coalition, Inc.**  
**Board of Directors Meeting**  
**November 18, 2003**  
**Calvert County Appeal Landfill**  
**Lusby, Maryland**

CALL TO ORDER: The meeting was called to order at 10:25 a.m. by Chairman Bob Stumpff.  
The following members were present:

Phil Bresee	President	Howard County	<a href="mailto:pbresee@co.ho.md.us">pbresee@co.ho.md.us</a>
Bob Stumpff	Chairman	UMCP	<a href="mailto:rstampff@umd.edu">rstampff@umd.edu</a>
Richard Keller	Director	MES	<a href="mailto:rkell@menv.com">rkell@menv.com</a>
Bob Ernst	Director	Harford County	<a href="mailto:cernst@co.ha.md.us">cernst@co.ha.md.us</a>
James Wood	Director	Midshore Regional Recycling Program	<a href="mailto:jwood@friend.ly.net">jwood@friend.ly.net</a>
Marilyn Rybak	Treasurer	Prince George's County	<a href="mailto:merybak@co.pg.md.us">merybak@co.pg.md.us</a>
Ford Schumann	Director	Infinity Recycling	<a href="mailto:infinrecy@aol.com">infinrecy@aol.com</a>
John Brunner	Director	University Park	<a href="mailto:Townhall@upmd.org">Townhall@upmd.org</a>
Sarah Manning	Director	Subtractions, Inc.	<a href="mailto:Wilsonmanning@msn.com">Wilsonmanning@msn.com</a>
Craig Stuart-Paul	Vice President	Fairfax Recycling	<a href="mailto:Stuart-paul@att.net">Stuart-paul@att.net</a>
Tom Parran	Director	Calvert Co. Gov't	<a href="mailto:parrant@co.cal.md.us">parrant@co.cal.md.us</a>
Charlie Reighart	Director	Baltimore County	<a href="mailto:creighart@co.ba.md.us">creighart@co.ba.md.us</a>
<b>Also Present:</b>			
Virginia Lipscomb	Member	MDE	<a href="mailto:vlipscomb@mde.state.md.us">vlipscomb@mde.state.md.us</a>
Carol Taylor	Member	Anne Arundel Co.	<a href="mailto:Pwtay145@mail.aacounty.org">Pwtay145@mail.aacounty.org</a>
Scott Wilson	Member	Subtractions	
Hugh Snively	Member	Mid-Atlantic Waste Systems	<a href="mailto:hsnively@mawaste.com">hsnively@mawaste.com</a>
Jackie King	Staff	MRC	<a href="mailto:Jackie@ksgroup.org">Jackie@ksgroup.org</a>
<b>Members Absent:</b>			
Craig Stuart-Paul (1)	Vice President	Fairfax Recycling	<a href="mailto:Stuart-paul@att.net">Stuart-paul@att.net</a>
Bruce Norton (1)	Director	PEPCO	<a href="mailto:banorton@pepco.com">banorton@pepco.com</a>
Pam Kasemeyer (1)	Director	MD/DE Solid Waste Assn.	<a href="mailto:Pmetz@schwartzmetz.com">Pmetz@schwartzmetz.com</a>
Chaz Miller (2)	Director		<a href="mailto:cmiller@evasns.org">cmiller@evasns.org</a>

MINUTES:

Moved, seconded and carried to approve the minutes of the October 21, 2003 meeting.

PRESIDENT'S  
REMARKS:

President Bresee thanked Tom Parran of Calvert County for hosting the meeting. He outlined the following tasks that he has been working on:

- Conference planning meetings with Committee to continue planning the 2004 conference.
- Working on letter to the NRC regarding disaffiliation and hope to have it out by the end of the week
- Met with the designer of the newsletter and printer to publish next issue of the Voice in December.
- He and other board members met with Jonas Jacobsen of MDE to discuss ways MRC could assist with regulatory and legislative concerns.
- He and Richard Keller met with other representatives from MDE to discuss the state of recycling in the state of Maryland.
- He and Craig Stuart-Paul met with Fred Stringfellow and Jackie King of KSG to finalize agreement for association management services.

#### TREASURER'S REPORT:

Copies of the month-end financial statements for the period ending October 31, 2003 were distributed, reflecting total assets of \$10,714.71 for the period ending October 31, 2003.

Moved, seconded and carried to approve the Treasurer's Report for the period ending October 31, 2003.

A Cash Flow Forecast Worksheet through December 31, 2003 was distributed indicating a projected cash balance of -\$1756, which includes Deferred Dues for 2004 of \$2500.

#### FINANCE:

The Proposed 2004 Operating Budget was reviewed and discussed by the board, with revenue of \$55,525.00 and expenses of \$50,320.00. 2003 NRC affiliation dues of \$1912 will be carried forward to 2004.

Moved, seconded and carried to approve the Proposed 2004 Budget with total revenue of \$55,525.00, and total expense of \$50,320.00.

#### REPORT FROM PLANNING & RECYCLING, MDE:

Virginia Lipscomb reported on the status of MDE Planning & Recycling Division's programs. (Attachment A).

#### LEGISLATIVE AND POLICY

COMMITTEE :

No Report.

AMERICA  
RECYCLES  
DAY:

Jackie King reported that she shipped several boxes of marketing materials for America Recycles Day for Clyde Trombetti. She also stated that Trombetti ran an advertisement in the Baltimore Sun to be paid for by Baltimore County, Harford County and Howard County. MRC will receive the invoice and bill the responsible counties accordingly.

AWARDS

COMMITTEE:

No report.

BUSINESS  
RECYCLING

COMMITTEE:

No Report.

COMMUNICATIONS

COMMITTEE:

No Report.

CONFERENCE  
PLANNING

COMMITTEE:

**MRC 2004 Conference** – Keller stated that the conference committee met on November 13 to continue planning the 2004 Conference. A copy of the minutes is attached as Attachment B. The committee hopes to have an agreement with CCBC Catonsville signed by the end of the year. They still need suggestions for speakers and topics and need additional help at planning meetings. The next meeting of the Conference Planning committee will be held on December 3 at 10:00 am at Howard County Government offices in Columbia.

NOMINATIONS:

No report.

MEMBERSHIP:

James Wood circulated a list of current members, with their member types and new dues amounts. He encouraged the board to talk to members on the list and ask them to renew.

He circulated a draft of a new membership brochure and asked that the board submit any changes to him by the end of the week. He asked the board to approve the printing of 1000 new brochures at a cost of \$388.76.

Moved, seconded and carried to approve the printing of 1000 copies of the new membership application and brochure at a cost of \$388.76.

ASSOCIATE  
DIRECTOR'S  
REPORT:

MRC's 2004 dues invoices were sent out on Monday, November 17 with a cover letter and membership package insert.

King has been working with Wood to revise the text for the Membership Application and brochure and received several quotes for printing and suggested printing new brochures as soon as possible and posting a PDF version of the new application on the web site.

King reviewed the check reimbursement procedure for the board.

OLD BUSINESS:

**NRC Disaffiliation**-Bresee will mail a letter to Ben Walker, President of the NRC, by the end of the week, notifying him of the MRC's decision to disaffiliate.

**Recycling Summit** – Keller is concerned about the supply and quality of recyclables and proposed that the MRC host a summit in March 2004 to bring the major players in recycling from glass, plastic and paper together to find solutions to the problems caused by the poor supply and quality of these recyclables. He also suggested that a long-term goal should be to develop a Maryland based training program to offer members.

**MRC Procurement Policy** –This policy recommends that MRC obtain RFPs for contracts over \$500. This policy was written in 1997 and needs to be reviewed and revised. In order to move forward with a vote on the KSG management contract, the policy needs to be suspended.

Moved, seconded and carried to suspend the MRC Procurement/Reimbursement Policy. The Bylaws Committee will begin a review of the Procurement/Reimbursement Policy.

**2004 KSG Management Contract** – Bresee reported that he and Stuart-Paul received a proposed agreement from King Stringfellow Group (KSG) that incorporated the terms recommended by the board for association management services. Under the agreement, the total fee for association management services for 2004 will be \$21,720 or \$1810 per month. A new agreement was drafted because the services proposed were significantly different from those enumerated in the agreement signed in 2002, at MRC's request.

Moved, seconded and carried unanimously that MRC sign the agreement for association management services with KSG for 2004.

NEW BUSINESS:

None.

ANNOUNCEMENTS:

- Harford County will hold an Eycling event in April.
- Constellation Energy and PEPCO have won Waste Wise Awards for 2003. Articles about these awards will appear in the next issue of the Voice.
- Prince George's County held a very successful Eycling and Hazardous Waste collection event on Sunday, October 26.
- Midshore Recycling had a very successful household hazardous waste event on November 1.
- Next meeting will either be held on December 5 or December 9. Bresee will contact Stuart-Paul about he facilities at Ryleigh's Tavern.

ADJOURNMENT: The meeting was adjourned at 12:25 P.M.

Respectfully Submitted,

Jackie King  
Associate Director

## Attachment A



# Maryland Department of the Environment

## MRC Meeting

November 18, 2003

### **ECycling/ Mercury**

Approximately 1,481 tons (2.96 million pounds) of electronics have been collected across the State and transported for reuse, recycling, and demanufacturing since Maryland implemented the EPA Region 3 eCycling collection project in October 2001.

Latest eCycling/HHW/Mercury Thermometer Exchange Events:

10/25/03 – Worcester County

11/01/03 – Mid-Shore (Caroline County)

11/08/03 – Calvert County (No HHW)

11/22/03 – Baltimore County (No HHW)

Wal-Mart is interested in working on a pilot with PA and Delaware to make consumers aware of the permanent drop-offs for electronics. MDE is talking to Wal-Mart about also promoting the permanent sites in Maryland.

### **Solid Waste Managed in Maryland-2002**

Now on line on MDE's homepage at [www.mde.state.md.us](http://www.mde.state.md.us) under new publications.

### **Maryland Recycling Act Tonnage Report Group**

The Work Group has been meeting since October of 2001 to review the reporting system, identify areas where the current system could be improved and make recommendations to address them. Capturing data regarding commercial recycling efforts was a major concern. There were also concerns that some large generators of old corrugated cardboard backhaul this material to distribution centers out of state and, therefore, the current processor reporting system is not capturing these tonnages. Efforts to document previously unreported recycling would help us to more accurately demonstrate the actual significance of the recycling industry as a vital element of Maryland's economy.

The group met monthly through 2002 and periodically in 2003. The effort resulted in general recommendations for improvements and the development of a system for estimating recovery of old corrugated cardboard (OCC) from certain retail grocery stores and Big Box stores. The recommendations and procedure for estimating OCC recovery were presented for discussion at a meeting of county recycling coordinators on October 23, 2003.

### **Outreach**

MDE has received a grant from the EPA to focus on promoting the proper management of scrap tires. We are producing a 30-second TV commercial; a poster for distribution to local, county and State Police stations on illegal dumping; promotional products including a kids activity book, and holding a kick-off event at the resurfacing of a local playground with material made from scrap tires.

MDE has also taken advantage of free materials with a recycling message available from the **Alcan Corporation**. We had no problem getting 600 tattoos, aluminum rulers and coloring books.

## MACREDO

MDE staff attended the semi-annual meeting of the Mid-Atlantic Consortium of Recycling and Economic Development Officials in Gettysburg on **November 6-7**.

- **District of Columbia**
  - Participated in the Go Recycle radio campaign with COG, each participant contributed \$10,000 toward the regional campaign.
  - Going to single-stream recycling collection with carts.
- **Virginia**
  - The Tire surcharge was raised from \$.50 to \$1.00. It can only be used for tire stockpile clean up.
  - Soft Drink Association did a promotional campaign in Virginia for VRC-willing to share.
- **West Virginia**
  - Developing new measurement for waste diversion
    - Comparing current per capita disposal rate to per capita disposal rate in 1991 (1991 waste study looked at only one waste shed in WV.) 1991 per cap. Disposal rate determined from this study was 4.82 lbs./person/day-not sure what this included. Trying to confirm this since looking at old records from the entire state indicate 7.38 lbs./person/day. 2001 rate including C&D was 4.94 lbs./person/day.
  - Program funded by \$1/ton surcharge targeted to recycling—about \$1.5 million/year
- **Pennsylvania**
  - Recently completed the Waste Composition Report and Market Report-available online [www.dep.state.pa.us](http://www.dep.state.pa.us).
  - The Governor was to announce the Strategic Plan for the Market Development Center on Nov. 7 (developed by R.W. Beck)

Clif Dowling gave a presentation on commercial recycling. Linda Knapp lead a discussion of commercial recycling in the Mid-Atlantic states. Most share the same problems. Some don't track commercial recycling separately.

Richard Keller led a discussion on the current market situation. The conclusion of the discussion was that there is a need to get the local recycling coordinators, haulers and end-users together to discuss the problem.

## Meeting with MRC

ReMOP met with Phil Bresee and Richard Keller on **November 13**. As a result we are planning to work together to host a meeting to address current market issues.

## America Recycles Day Events

MDE's second annual "Rethink Recycling" sculpture contest was held on November 14<sup>th</sup> at the MDE headquarters located at 1800 Washington Blvd., Baltimore, Maryland from 10 a.m. till noon. High school students have been invited to create sculptures made of recycled and reused materials. About 39 students from 14 high schools from across Maryland participated. Over 100 people attended the event. Sculptures will be judged on creativity, workmanship and use of recycled materials. Prizes were provided from corporate and non-profit organization sponsors. Sponsors include:

- American Plastics Council & National Assoc. for PET Container Resources
- Maryland Soft Drink Association
- BFI
- Sharp Electronics Corporation
- Constellation Energy
- Staples

Judges included the National America Recycles Day Coordinator, a curator at the Baltimore Public Works Museum and a personality from Fox-45 TV. Fox-45 covered the event with an interview with Acting Secretary Kendl Philbrick on Tuesday, November 11. They interviewed last year's winner, Kate Burns on the Thursday morning show and several of this year's winners on their morning news program on Monday, November 17, 2003.

Sculptures included animals, robots, abstract constructions, water fountains, wedding dresses, and more

- Overall Winner - \$500: Ashley Taylor, a student from St. Mary's County's Leonardtown High School. Her winning sculpture was a fish made from cardboard, aluminum cans and bottle caps.
- Workmanship – Microwave Oven: Michelle Paul, a student from Baltimore County's Carver Center for Arts and Technology. Her sculpture was a replica of her Collie dog made from trash bags, newspaper and wire.
- Creativity – Microwave Oven: Eric Mack and Kwesi Stephenson-Cox from Prince George's County's Suitland High School created an African Goddess made from computer paper, magazines, newspaper, CD's, wire and more.
- Use of Materials – Microwave Oven: Danielle Ponton from Charles County's LaPlata High for her sculpture (My Broken Heart) made from a soccer ball, tinfoil, lead and plastic pipes, light bulbs, bed post, shower curtain, glass, can lids, nuts and bolts, a rake, tin cans and a grill frame.
- Most Popular – \$50 Staples Store Credit: Natalie Stephens from Carroll County's South Carroll High School for her sculpture made from newspaper, cellular phone, leather briefcase, rocks, leaves, pencils, palm pilot, phone, Post-it notes, coffee cup, and glass.

These and other sculptures will be on display at MDE through mid-December.

MDE employees will participate in a silent auction to bid on items made from recycled materials. Items range from a recycled bottle as a cheese cutting board to a purse made of car seat belts.

## Attachment B

Minutes – Maryland Recyclers Coalition  
2004 Conference Planning Meeting  
November 13, 2003

Attendees: Richard Keller, Chair  
Phil Bresee  
Bob Ernst  
Kim Reichart  
Joe Pistorio

1. Logistics

May 26-28, 2004 has no competing events  
Catonsville will provide AV assistance throughout the conference  
Need agreement with Catonsville  
Save the date card no later than 12/31  
Registration package – Mid-March; may send follow-up  
Conference package – more copies of presentations

2. Agenda and Speakers (Possible Topics)

Wednesday (half day) – Federal session and private sector session  
Private – focus on mid-size companies  
Kim Reichart, Montgomery County  
Supply and Quality – information from various commodities  
Debate on Single Stream  
Organizations who tried and are not doing single stream  
Compost  
Buy Recycled and Environmentally Preferable Purchasing  
Ken Ulman – Howard County (bill sponsor – Co. Council)  
Chris Fox – EPA grant  
Disaster Response (John Snarr and Laura Thompson)  
California – new  
Reporting in Other States (EPA, Michele Raymond)  
Outreach  
Multi-Cultural (Baltimore City, Montgomery County)  
Federal Programs (Fort Belvoir)  
Electronics (cell phones, universities)  
Events – Have local coordinators write-up summaries; focus on lessons  
Learned; private sector representative; handbook and checklist

### **Using last year's schedule, only room for 8 sessions**

3. Tours

Food composting  
Roll – off Express  
Auto Recycler  
GM – recycled content in vehicles

4. Silent Auction

Kim is updating; expects to send out by Thanksgiving

5. Attendees

More effort with private sector, federal officials

We have contacted Beth Law and Region III

Considering incentive for person bringing in most new registrants

Made contact with surrounding states to increase regional participation

Send contact lists to Kim Reichart

Coordinated effort with Mid-Atlantic SWANA

6. Sponsors and Exhibitors

Focus on increasing number of sponsors and exhibitors

7. Meals

Alternative to chicken at Rolling Road Country Club

8. Publicity

Need participation of new publicity committee in future meetings.

9. Next Meeting

Proposed date is Wednesday, December 3, 2003 at 10 a.m. in the Bureau of Environmental Services in Columbia.

Respectfully submitted  
Richard Keller, Conference Chair  
October 17, 2003