

Maryland Recyclers Coalition, Inc.
Board of Directors Meeting
March 16, 2004
Prince George's County Government
Largo, Maryland

CALL TO ORDER: The meeting was called to order at 10:15 a.m. by Chairman Bob Stumpff.
The following members were present:

Bob Stumpff	Chairman	UMCP	rstumpff@umd.edu
Chaz Miller	Director		cmiller@evasns.org
Brian Ryerson	Director	Office Paper Systems	Ryersonops@aol.com
Tom Parran	Director		tomparran@comcast.net
Bob Ernst	Director	Harford County	cernst@co.ha.md.us
Marilyn Rybak	Treasurer	Prince George's County	merybak@co.pg.md.us
John Brunner	Director	University Park	Townhall@upmd.org
Ford Schumann	Director	Infinity Recycling	infinrecy@aol.com
Charlie Reighart	Director	Baltimore County	creighart@co.ba.md.us
Also Present:			
Barbara Palincsar	Visitor	PEPCO	bopalincsar@pepco
Jackie King	Staff	MRC	Jackie@ksgroup.org
Dave Mrgich	Member	MDE	dmgich@mde.state.md.us
Members Absent:			
Craig Stuart-Paul (2)	President	Fairfax Recycling/Recycle America Alliance	Stuart-paul@att.net
Hugh Snively (1)	Director	Mid-Atlantic Waste Systems	hsnively@mawaste.com
James Wood (1)	Director	Midshore Regional Recycling	jwood@friend.ly.net
Bruce Norton (1)	Director	Constellation Energy	Bruce.a.norton@constellation.com
Pam Kasemeyer (1)	Secretary	MDDESWA	pmetz@schwartzmetz.com
Richard Keller (1)	Director	MES	rkell@menv.com

MINUTES:

Moved, seconded and carried to approve the minutes of the February 17, 2004 meeting.

PRESIDENT'S
REMARKS:

President Stuart-Paul was not present but submitted a report which is attached. (Attachment A).

TREASURER'S
REPORT:

Copies of the month-end financial statements for the period ending February 29, 2004 were distributed, reflecting total assets of \$16,423.73 for the period ending February 29, 2004. The statements had just arrived prior to the meeting and had not been reviewed by the Treasurer or the Executive Director.

Moved, seconded and carried to approve the Treasurer's Report subject to audit for the period ending February 29, 2004.

A Cash Flow Forecast Worksheet through December 31, 2004 was distributed indicating a projected cash balance of \$6022.

REPORT FROM
PLANNING &
RECYCLING, MDE:

Dave Mrgich reported on the status of MDE Planning and Recycling Division Programs. (Attachment B). He also reported that Virginia Lipscomb is retiring at the end of April.

AWARDS:

Stumpff reported that the awards committee had not met and had not received any awards entries because the promotional mailing with awards information had not been mailed out.

King offered to draft a letter to be sent to the 2003 award winners inviting them to attend the conference and offering one complimentary registration per organization to the conference. She will mail this with the promotional mailing for the conference. She has the names and addresses of the 2003 winners in the MRC database.

LEGISLATIVE
AND POLICY
COMMITTEE :

Charlie Reighart circulated HB 109 which has been heavily amended since last month's board meeting. The bill now sets up a Department of the Environment study, with input from environmental, recycling and other groups, of electronic waste collection in the state. This study group will study the establishment and implementation, by January 2006, of an electronic waste collection system in the state for the collection and recycling of electronic waste.

Moved, seconded and carried to support HB 109 as amended and authorize the Executive Committee to decide the best way to support the bill until the end of the legislative session.

Bob Ernst and Ford Schumann volunteered to assist the President in working with the Environmental Study Group if he is not available.

CONFERENCE
PLANNING
COMMITTEE:

MRC 2004 Conference – Richard Keller was not present but sent the minutes of the most recent committee meeting. A copy of the minutes is attached (Attachment C).

King asked when the promotional piece would be mailed and if sponsor and exhibitor letters had been sent out. Ernst attended the last conference committee meeting and stated the promotional piece should be ready at the end of March and that the sponsor and exhibitor letters had not gone out. He stated that Keller was working on both the promotional piece and the sponsor/exhibitor forms and letters. King said that she would send mailing labels for the promotional piece to the committee so that they could be labeled by the printer before they are sent to KSG for mailing.

Brian Ryerson of Office Paper Systems stated that they would be sponsoring at the Gold Sponsor level of \$2000 and asked if he could be invoiced for the sponsorship. King said she would send him an invoice.

The next meeting will be held on March 23, 2004 at 8:30 am at the Bureau of Environmental Services in Columbia.

MEMBERSHIP:

King circulated a list of unpaid dues for 2004. A final dues notice was sent out at the beginning of March. She asked board members to contact any of the names on the list to ask members to renew. The total amount of unpaid dues is \$4655. An updated list of unpaid members is attached (Attachment D).

King also brought additional copies of the new MRC brochures for members to take with them. King will send a generic prospect letter to Rybak to solicit new members. One new business member, Sherry Tracy of AAA Environmental Services, joined on February 9.

NOMINATIONS:

Reighart reported that the nominating committee for 2004 consists of Ernst, Ryerson and Reighart. The committee will be contacting existing board members to see if they want to continue to serve on the board. They will also be soliciting new board member participation and will complete the slate of officers and directors by the Annual Conference in May.

ROC REPORT:

No Report.

EXECUTIVE
DIRECTOR'S
REPORT:

King reported that KSG completed their move to Suite 200 on March 5. KSG now has a large conference room which can be used for board meetings and offered the space for future meetings.

She asked the board to consider which meetings she is to attend going forward. KSG's management contract requires her attendance at six board meetings per year and the March meeting is the third she has attended in 2004. She will attend the Annual Meeting at the MRC Conference in May, if requested, but it will count as one of the three remaining meetings.

King said that Carol Hannan of KSG will be at the Annual Conference and her responsibilities will include staffing the registration desk and assisting with the exhibitors and the silent auction. Hannan will also handle pre-registration and food and beverage planning prior to the meeting.

ANNOUNCEMENTS:

- Baltimore County will hold an E-Cycling event on April 3 and will have a compost bin sale on April 17.
- Harford County Residential Electronics Recycling & Mercury Thermometer Exchange Event on April 17.
- Prince George's County will have a mulch give-away on April 17-18, a compost bin sale on April 24 and E-Cycling event on May 15.
- PEPCO is participating in a River Clean-Up program on the Anacostia, Patuxent and Potomac Rivers on April 3.

ADJOURNMENT:

The meeting was adjourned at 11:30 am.

Respectfully Submitted,

Jackie King
Executive Director

ATTACHMENT "A"

Maryland Recyclers Coalition
March 2004 Board Meeting

President's Report

3/15/04

Ladies and Gentlemen:

Once again, I have been called away (to a conference in Las Vegas this time) at board meeting time. Therefore, please accept this as my president's report. I have discussed this report with Marilyn, who has generously agreed to present it at the meeting.

1. **Conference.** Richard has kindly agreed to stay on this year as conference committee chair, which is why the conference is in good shape. I have signed and delivered all agreements, including the EPP grant. I have asked Brian Ryerson to brief the conference committee regarding the session on document destruction and identity theft, and encourage everyone to contact any potential sponsors/attendees they may know.
2. **MDE Grant.** I have been discussing this grant with Virginia, which (not to steal Dave's thunder) is a follow up to the closing session of the conference. This is where we hope to provide ideas to the state for the cost effective furtherance of recycling in Maryland. I support MRC's involvement in this project, and should the board vote to continue the process, I will work with MDE to draft an agreement.
3. **Nominating Committee.** At this time, Charlie Reichart, and Bob Ernst have kindly agreed to serve on this committee, and I am awaiting confirmation from Brian Reyerson, as to whether or not he can serve. I urge the board to "put the arm" on Brian, and if he cannot serve, please nominate the final member at this board meeting, so we can get this committee functioning prior to the conference (in two months).
4. **Website.** We do need to formalize an agreement regarding website maintenance and "voice" production. I suggest we ask the capable members of the communications committee to recommend a course of action.
5. **NRC.** I am having informal discussions with Ben on re-affiliation, but I am not pressing the issue right now so we can concentrate on the conference.
6. **Electronics Recycling.** I note the changes to the various e-cycling bills going before the legislature. I have been asked by Jonas Jacobsen to participate (along with many other interested parties) in a discussion forum on this issue. Please forward me any suggestions the board would like included in this forum, and I will bring them up when the next one is scheduled.

Respectfully submitted:

Craig Stuart-Paul, President

MDE Notes for March 16, 2004 MRC Meeting

Recycling, Marketing, and Operations Program (RMOP) update

- * Fran Stierstorfer has taken a position with the Department of Health and Mental Hygiene.
- * Virginia Lipscomb is retiring effective May 1.

Grant Proposals

MDE is seeking MRC's support to develop an EPA grant proposal to follow up on the session on how to improve recycling to be held at the Annual Maryland Recyclers Coalition Conference on May 28th. The grant proposal would be for a Market Summit to bring together County recycling coordinators, MRF operators, intermediate processors and end-users to identify barriers to increasing collection of recyclables and to propose some solutions. We would like to meet with representatives of MRC to develop the proposal and MRC's role. The proposal is due April 15th so time is of the essence. Virginia Lipscomb will put the proposal together after meeting with MRC and email it to the MRC representatives for their approval before submission. MDE will need a support letter from MRC that outlines MRC's participation in the grant.

WAS is also resubmitting its proposal made in partnership with the Northeast Maryland Waste Disposal Authority (the Authority) for an EPA Innovative Work Group Grant. The grant will look at ways to improve recycling at shopping malls by identifying receptive mall managers, piloting a "How To" manual developed by EPA and implementing one or more pilot programs. The application is due by April 15. The EPA reviewers liked the proposal and made suggestions for improvements. One suggestion was to work with the EPA's national mall recycling project and we have been in contact with Hope Pillsbury, the project manager. Grants will be awarded in 2-3 months.

Misc.

- * The only electronics bill remaining is HB 109.
- * Vander Harris is the new contact for Morgan State University (MSU). Tom Presti left MSU to pursue other opportunities.
- * Kelly would like permission to use what is left of the \$4,000 material printing budget for the MRC annual conference on print ads to advertise the event.
- * Reminded Counties to submit events to MDE for inclusion on the "Special Recycling Events and Collection Programs" calendar on MDE's web page (*e.g.*, Baltimore County's upcoming compost bin sale).

ATTACHMENT "C"

Minutes – Maryland Recyclers Coalition
2004 Conference Planning Meeting
March 10, 2004

Attendees: Richard Keller, Chair
Bob Ernst
Kim Reichart
Joe Pistorio
Kelly Palmiotto

1. Logistics – No new information
2. Tours –
 - Food composting (will try again for 2005).
 - Roll – off Express / Carroll County swap shop (No) Haden
 - GM – recycled content in vehicles (Plan B)
 - Bethlehem steel – Wednesday p.m.? (still possible)
 - Weyerhaeuser (Richard will contact Pete Grogan)
 - E-cycling (not at top of list)
3. Silent Auction
 - Still need B&Bs or hotels, more golf
 - Kim will provide list
4. Attendees
 - Contact nearby states
 - Local businesses
 - Private colleges
 - Federal contacts
 - Have followed up with Mid-Atlantic SWANA and county coordinators
5. Sponsors and Exhibitors
 - Finish – marquis sponsors
6. Publicity
 - Paul Milton, Patuxent Publishing – will help with publicity
 - Christian outlets?
 - Press release to Waste Age, Waste News, Recycling Times, Resource, Recycling and MSW Magazine
 - Authority and Mid-Atlantic SWANA have already publicized
7. Agenda and Speakers (Possible Topics)
 - See attached (below)
8. Next Meeting
 - Tuesday, March 23, 2004 at 8:30 a.m. in the Bureau of Environmental Services in Columbia (**note new time**)

Respectfully submitted
Richard Keller, Conference Chair
March 15, 2004

DRAFT

DRAFT

DRAFT

PROGRAM

**Maryland Recyclers Coalition
16th Annual Conference
May 26-28, 2004
CCBC Catonsville**

Wednesday, May 26, 2004

12:30 – 4:00 Seminars

Federal Agencies
Private Sector Companies

Golf Outing

Thursday, May 27, 2004

8:45 – 10:45 Welcome – Craig Stuart-Paul
Awards – Bob Stumpff (note – need list of '03 winners for free registration)
Annual Meeting

Plenary Session: Supply and Quality

- Ben Walker
- Michael Greenman or Joe Cattaneo (glass)
- Recycle America
- Mike Schedler

11:15 – 12:30 Plenary Session: Document Destruction and Identity Theft

- Brian Ryerson

1:30 – 2:45 Concurrent Sessions
Compost/Mulch

- Rhody Holthaus, MES
- Wiggins
- Carol Taylor

Buy Recycled and Environmentally Preferable Purchasing

- Scot Case
- Chris Fox
- Dana Arnold? (also Wednesday p.m.)
- Ken Ullman, Howard County

3:15-4:30 Concurrent Sessions

Disaster Preparedness

- FEMA
- Montgomery County
- Laura Thompson

Event Planning (Baltimore and Harford Counties, Northern Virginia)

- Bob Ernst (chair)
- Joe Pistorio (confirmed)
- Annette Mills (confirmed)
- Claudette Reed, EPA Region III (confirmed)

5:00 Annual Dinner

Friday, May 28, 2004

8:30-10:30 Tour and Concurrent Session

What Do I Do With This?

- Scott Wilson (CRTs, TVs, etc.)
- Loading Dock
- Herb Meade (confirmed)

11:00 – 12:30 Plenary Session

Future of Recycling

- Soft Drink Association to provide professional moderator
- Craig Stuart-Paul, James Wood, Jonas Jacobson to respond

12:30 Bull Roast

NEED CONFIRMATION LETTER FOR SPEAKERS

ATTACHMENT "D"

Unpaid Members

Name

Les Ulanow
Terry Bennett
Zev Cohen
William Clem
Mary Jane Atwater
Jenny Day
Jim Litke
Joanie Noland
Mike Fannon
Heather Bowman
Michael Rutter
Craig Stuart-Paul
Bob Reichard
Brian Itzkowitz
Neil Seldman
Marc Connelly
Lenus Barnes
Taylor Jantz-Sell
Thomas Presti
Gary Costanzo
Stanley Ismart
Binnie Baumgartner
Patricia Haraden
Curt Wheeler
Christopher Leyen
Ron Taylor
Sevy Boutiette
Paul Roth
Bart Stocksdale

Not Renewing

Jame Kantor
Veronica Gilliard
Monty Davison
Charlie Simms
John Sparkman
Richard Keller
George Erichsen
Clifton Dowling
Wendy Cooper